

# Holy Spirit School



## Safety Patrol

The Fremont Junior Safety Patrol was implemented on July 1, 1958 through the efforts of the City Council and the Chief of Police with the cooperation of the District of Education.

Under the authority of the laws of the State of California, and in accordance with the rules and regulations of the State Board of Education, the Fremont Junior Safety Patrol is an active control of traffic at select school crossings throughout the school year.

The Fremont Junior Safety Patrol is a cooperative enterprise of the City of Fremont and Fremont school to insure the safety of children going to and from school. Boys and girls of the Safety Patrol are authorized to direct traffic in accordance with the ordinances of the City of Fremont by appointment of the Chief of Police. This cooperative enterprise is under management of the Safety Advisory Committee, which is comprised of representatives from the police department and the principals of the elementary schools.

### **Purpose**

The Safety Patrol is organized and administered for the purpose of training boys and girls in leadership, responsibility, and civil cooperation; for the education in Safety and civil cooperation of all school children under the protection of the Fremont Junior Safety Patrol, and for the purpose of assisting the police department in safeguarding school children while streets in the vicinity of elementary schools in the City of Fremont.

### **Functions**

The Safety Patrol shall render regular service at established controls on all school days, and special service in the manner set forth in their rules and regulations.

The members of a school safety patrol established hereunder shall be authorized and required only to give traffic signals and directions in order to assist school pupils in safely crossing at designated crosswalks.

### **Holy Spirit School**

The Safety Patrol was established specifically for traffic duty at Holy Spirit School in accordance with the laws of the State of California and the City of Fremont. It shall be the duty of all Safety Patrol members to:

- Maintain a satisfactory record as a student
- Maintain an excellent record as a citizen
- Conduct themselves in a Christian manner at all times
- Always set a good example for the other children
- Be polite and courteous
- Maintain a positive attitude
- Obey all school rules
- Respond to orders willingly, cheerfully, and quickly.
- Will act at all times to as to be a credit to the school, City of Fremont, and Fremont Police Department.

## **Attendance**

Attendance is required on a regular basis from August through June. If you are unable to work, it's important that you find a substitute for yourself. Excessive absences could jeopardize your participation in the Safety Patrol, and/or dismiss you from service.

## **Suspension and Dismissal from Service**

Any Safety Patrol member who fails to maintain approved grades or to perform any of their duties in a Christian manner, shall be suspended or dismissed from service. Excessive tardiness, unbecoming conduct, and failure to pay strict attention to duty will be dealt with by the Safety Patrol Supervisor in a similar manner.

## **Hours of Duty**

Each petition for Safety Patrol has a sign up section for the shift(s) you would prefer to work.

### **MORNINGS:**

Each member shall arrive by 7:35am to set-up and distribute the safety equipment. All members are to be at their posts before 7:45am, when the first bell rings.

### **AFTERNOONS:**

Each member will be dismissed from class approximately five minutes before the final bell to report for duty. Members shall remain on duty until all safety equipment and uniforms are properly stored.

It shall be the duty of every member going to and from safety patrol duty to respect the rights of fellow students. Every precaution should be taken to prevent the disturbance of other students or members of the school in their work or studies.

## **Duties**

The assigned duties for Squad Members are:

### **FRONT SIGNS:**

Responsible for monitoring the crosswalks. Safely cross students, parents, parishoners, and visitors to Holy Spirit School and Church.

### **RECTORY:**

Monitoring the area by the rectory parking lot, being stationed at the cones which close off the thru way to the rectory parking lot.

### **FOUR TREES:**

Laying out the cones in the safe zone to let drivers know that they need to proceed down to the end of the lot and not through the safety zone (AM).

Picking up the cones and bringing in the cones and parking signs to be put away at the end of afternoon shift (PM).

### **UTILITY:**

Available to work at any station where someone assigned to the station may be absent. Will check with the Safety Patrol Supervisor for assignment.

*Revised 11/08/07*

## **Safety Patrol Captains**

The Safety Patrol Captains are the commanding officers of the Safety Patrol, and are responsible for the efficiency and conduct of the Safety Patrol at all times. The Captains responsibilities include:

- Maintaining a professional image while on duty. Inappropriate language or actions are not acceptable
- Completion of their assigned duties on their assigned days
- Observation and supervision of the activities of each station
- Storing and care of safety patrol equipment
- Thorough knowledge of the rules and regulations of the Safety Patrol
- No eating, studying, doing homework, or socializing with non-working students while on Safety Patrol is allowed
- Following the directions of the Safety Patrol supervisor

## **Qualifications for Captain**

The qualifications to become a Safety Patrol Captain at Holy Spirit School are:

- Satisfactory scholastic and conduct standing in the 7<sup>th</sup> grade
- Satisfactory service in safety patrol for both 6<sup>th</sup> and 7<sup>th</sup> grade at Holy Spirit School (two years)
- Possession of the following skills: leadership, punctuality, alertness, dependability, the ability to “think on one’s feet,” and a sense of social obligation so that they may command the respect and obedience of their fellow students.

Each Captain must obtain approval from their teachers and/or principal. The final decision on being selected as a Captain is made by the Safety Patrol Supervisor.

If an 8<sup>th</sup> grader who has worked for two years is not selected as a Captain, he/she will be invited to remain on safety patrol as a safety patrol member.

## **Emergency Team Service**

Safety patrol Captains may also be chosen as emergency team members, to help move safety equipment according to Holy Spirit School’s Emergency Preparedness Plan (EPP).