

**Holy Spirit School Board Meeting  
Fireside Lounge – Governo House  
February 19, 2019 7pm  
MEETING MINUTES**

**Meeting attendees**

**BOARD**

**Present:** Albert Leano, Olivia Abar, Dale Such, Mike Scholz, Gilbert Manzanares, Richard Orduno, Teresa Bonaccorsi, Patricia Fiene, Denise Latchford, Aaron Bakke

**Not Present:** Mung Bernardo, Patty Gerardo, Melissa Belluomini, Charina Punzalan

**EX-OFICIO**

**Present:** Holly Marsh, Fr. Ken Sales, Genghis Mendoza

**A. MEETING OPENING**

- Opening Prayer — Tom Fezler
- Roll Call

**B. REVIEW & APPROVAL OF LAST MEETING'S MINUTES**

- Motion to approve last month's minutes – Mike approved, Gil second; all in favor, none opposed

**C. INTRODUCTIONS / STANDING COMMITTEE REPORTS**

Please print any reports or documents as needed for personal review

- Executive Committee — Albert Leano
  - a. Met today, reviewed committee reports
  - b. Nominations for Executive Committee for next year. Voting will take place next month
    - Chair: Aaron Bakke
    - Vice Chair: Albert Leano
    - Secretary: Olivia Abar
- Finance Committee — Denise Latchford
  - a. Committee will meet two weeks before board meeting, and will meet with Mrs. Marsh one week before board meeting
  - b. Capital Improvements – boys/girls bathrooms; laptops for Grades 4-8 (chromebooks); preschool/playground; solar panels
  - c. Looking into interest-bearing accounts
  - d. Parish second collections – kids coming in uniform is working to collect more \$
  - e. Endowment accounts being reviewed

- Building & Grounds Committee — Gilbert Manzanares
  - a. Preschool extension – looking to add a modular trailer (24'x40') with gender neutral bathrooms; go over quote from architects; are there any used trailers that we can buy anywhere, or any from the schools that closed in the diocese
  
- Safety Committee — Richard Orduno
  - a. Maintaining the water fountains
  - b. Need to reconfirm with the city of Fremont for requesting a crosswalk on Parish Avenue from the school office to the Hope parking lot
  - c. Directional arrows, speed limit signs, and pedestrian walkways for the parking lot
  - d. Schedule a walkthrough around the school to identify potential hazards
  - e. Emergency bins have been inspected; water needs to be replaced
  
- Grants Committee — Charina Punzalan (not present)
  - a. Expand the committee to get a few grants written
    - School Mission Enhancement, Policy & Planning Committee — Teresa Bonaccorsi
  - a. WCEA accreditation successful
  - b. Five-year plans need to be updated by May
  
- Technology Committee — Mike Scholz
  - a. Working on storage options
  - b. Need to conduct a comparison by staff: iPads vs. Macbooks vs. Chromebooks
  - c. Secure, closed messaging system for the whole school – streamline the channels of communication
  
- Marketing, Enrollment and Development Committee — Aaron Bakke
  - a. Holy Spirit signs up in the Peace Center and Gym/DeSousa by the weekend
  - b. Website overhaul – using Word Press instead of Weebly; current website would still be operational while the new one is being developed
  - c. 3-6 months, by the start of the new school year
  - d. Mail invites to the Open House sent to families of future K, 3<sup>rd</sup> and 6<sup>th</sup> grade families

#### **D. SPECIAL COMMITTEE REPORTS**

- Parish update — Father Ken Sales
  - a. Solar panels are being installed – will be finished in about 6 months
  - b. New hire – communications specialist
  - c. Gift shop is closed for renovation; target to re-open is May
  - d. Financial Report of the status – this weekend
  - e. Schedule a presentation of 'From Maintenance to Mission' – make all parishes missionary parishes – a message from the Holy Father; it is good to thrive as a parish, but need to look outside ourselves; will present to the School Board and at Parent Club
  
- Holy Spirit School — Holly Marsh
  - a. School finished WCEA visit, compliments to the School Board and Fr. Ken
  - b. Report of findings – transparent

- c. Received 'Effective' to 'Highly Effective' in all accreditation factors, hopefully we get a full 6-year accreditation
- d. 24 students already signed up for Kindergarten testing

#### **E. OLD BUSINESS**

- Crab Feed auction item sponsored by the School Board – Paint the Night Away with Mrs. Vandebusch – need volunteers to provide items and serve during the event – date needs to be before June 10<sup>th</sup>

#### **F. NEW BUSINESS**

- Microwaves for the kids to use? – not feasible - too many kids
- School counselor support on campus on Mondays and Fridays

#### **G. PUBLIC COMMENT**

#### **H. PARENT, PARISH, COMMUNITY FEEDBACK**

#### **I. NEXT MEETING – Tuesday March 19, 2019**

- **Free dress for attending today's meeting: Thursday, March 21, 2019**

#### **J. MEETING ADJOURNED – Albert Leano**

Closing Prayer – Patricia Fiene