

**Holy Spirit School Board Meeting  
Fireside Lounge – Governo House  
March 19, 2019 7pm  
MEETING MINUTES**

**Meeting attendees**

**BOARD**

**Present:** Albert Leano, Olivia Abar, Dale Such, Mike Scholz, Gilbert Manzanares, Denise Latchford, Aaron Bakke, Patty Gerardo, Charina Punzalan

**Not Present:** Teresa Bonaccorsi, Richard Orduno, Patricia Fiene

**EX-OFICIO**

**Present:** Holly Marsh, Genghis Mendoza

**Not Present:** Fr. Ken Sales

**A. MEETING OPENING**

- Opening Prayer — Aaron Bakke
- Roll Call – Olivia Abar

**B. REVIEW & APPROVAL OF LAST MEETING'S MINUTES**

- Motion to approve last month's minutes – Mike Scholz approved, Aaron Bakke second; all in favor, none opposed

**C. INTRODUCTIONS / STANDING COMMITTEE REPORTS**

Executive Committee — Albert Leano

- a. Voting for the executive committee for next year:
  - Secretary – Olivia Abar – all in favor, none opposed
  - Vice-Chair – Albert Leano – all in favor, none opposed
  - Chair – Aaron Bakke – all in favor, none opposed

Finance Committee — Denise Latchford

- a. Capital Improvements – new bathrooms: girls', boys', 2 at the end of the porch; new computers (grades 2-6: 36 Chromebooks each grade); preschool expansion; new playground for older kids
- b. Borrowing from the endowment fund, without a policy for the endowment fund – A policy should be written by the School Mission Enhancement, Policy & Planning Committee (reach out to Teresa), and approved by Father Ken
- c. Fundraising events will be linked to specific initiatives
- d. Crab Feed – March 23<sup>rd</sup>. Fun Run kickoff – March 25<sup>th</sup>. Fun Run – April 10<sup>th</sup>
- e. Moving school funds to interest-bearing accounts – approved; will write up to present to the diocese

Building & Grounds Committee — Gilbert Manzanares

- a. American Asphalt quote for the back parking lot \$89k
- b. California Asphalt quote for the back parking lot \$75k
- c. Playground, 4-lane track, 4 basketball courts

Safety Committee — Richard Orduno (not present)

- a. Fountains are still being cleaned on a regular basis

Grants Committee — Charina Punzalan

- a. Rough draft of a grant application for technology (for the new Chromebooks) – due March 31 (Odell Fund)
- b. Will send Charina parent info

School Mission Enhancement, Policy & Planning Committee — Teresa Bonaccorsi (not present)

- a. By the May meeting, 5-year plans should be written
- b. Next year's school board commitment? Goal is to have half as non-parents

Technology Committee — Mike Scholz

- a. Will be in contact with Derek about purchasing Chromebooks

Marketing, Enrollment and Development Committee — Aaron Bakke

- a. Marketing plan to increase the 5<sup>th</sup> grade class, Newpark Mall ad update – in progress
- b. List of school events – display in the gym, Peace Center, Church
- c. Mailer sent to kids who were baptized who would be in next year's smaller class sizes
- d. Enrollment form – to capture how people first learned about the school

#### **D. SPECIAL COMMITTEE REPORTS**

Parish update — Father Ken Sales (not present)

- a. N/A

Holy Spirit School — Holly Marsh

- a. School doing well, 28 incoming kinder, new student for 6<sup>th</sup>, new student for 8<sup>th</sup>
- b. Teachers getting ready for their formal observations
- c. Friday – new quote for the K-1<sup>st</sup> playground – and will take out the bark and the box; and lower the monkey bars
- d. Want to re-do the bathrooms before the next school year
- e. State of the school report in May (principal's vision on where the school is going, school safety, social-emotional learning, financial state, where the 8<sup>th</sup> graders are going to high school); parent club meeting date might need to move
- f. Switching to Dennis uniforms, PE hooded sweatshirt will be available in the future
- g. Develop stronger bonds between parent and school; parent workshop

#### **E. OLD BUSINESS**

- Crab Feed auction item – Personal Paint Party for up to 10 adults

#### **F. NEW BUSINESS**

- Community Messaging Platform – ParentSquare – possible new platform

#### **G. PUBLIC COMMENT**

#### **H. PARENT, PARISH, COMMUNITY FEEDBACK**

**I. Closing Prayer** – Charina Punzalan

**J. NEXT MEETING** – Tuesday April 16, 2019

· Free dress for attending today's meeting: Wednesday, April 17, 2019

**K. MEETING ADJOURNED** – Albert Leano