

**Holy Spirit School Board Meeting
Fireside Lounge – Governo House
September 18, 2018 7pm
MEETING MINUTES**

MEETING ATTENDEES

BOARD

Present:

Albert Leano, Dale Such, Olivia Abar, Mung Bernardo, Patty Gerardo, Mike Scholz, Gilbert Manzanares, Richard Orduno

Not Present:

Teresa Bonaccorsi, Patricia Fiene, Melissa Belluomini, Denise Latchford, Charina Punzalan

EX-OFICIO

Present: Holly Marsh

Not Present: Fr. Ken Sales

GUESTS

Present: Tom Fezler, Suzette Torres, Jennie Visitacion

MEETING OPENING

- Opening Prayer — Dale Such
- Roll Call

REVIEW & APPROVAL OF LAST MEETING'S MINUTES

- Motion to approve last month's minutes – Gilbert Manzanares approved, Richard Orduno second; all in favor, none opposed

INTRODUCTIONS / STANDING COMMITTEE REPORTS

Executive Committee — Albert Leano

- All documents on Google docs now

Finance Committee — Denise Latchford (not present)

- Going to meet with the new bookkeeper (outsourced)
- Need a list of improvements needed for school building
- Meet with fundraising committee
 - Sunday Masses with 2nd collection for the School – have 2 classes there at the Mass (1 Sunday per month – all Masses), children come in uniform (present the gifts, pass out collection baskets, acolytes, greeters) and kids can earn service hours
 - 2 big fundraisers this year – Fun Run and Crab Feed

Building & Grounds Committee — Gilbert Manzanares

- A vendor that Gil has worked with before J & G Windows – need to get approved by the Diocese, or call more vendors from the specific list

- Landscaping (removal of the Prayer Learning Garden) and putting in a new plan
- Inspector from the diocese is coming to walk around the campus for inspection (cracks / trip hazards?)

Safety Committee — Richard Orduno

- Cleaned the water fountains (3 outside, 1 inside Peace Center) with water & vinegar, will continue to clean them weekly on Sundays
- Crosswalk on Parish Avenue between Hope Parking lot and the School Office – parish can apply for it online for the service from City of Fremont
- Propose more speed limit signs and directional arrows
- Paint wording along the pedestrian walkway
- Environmental safety check around the grounds (annually)
- Safety bins – revisit the content; what are the guidelines for public schools?

Grants Committee — Charina Punzalan (not present)

- Several people are interested in joining the committee
- Applied for 2 grants over the summer – did not get either (STEM, Windows replacement)

School Mission Enhancement, Policy & Planning Committee — Teresa Bonaccorsi (not present)

- Maintain by-laws, assist in the maintenance of the 5-year plans, work with Parish ministries for school involvement, Endowment Policy, school handbooks (usually updated at the end of the year)
- WCEA accreditation this year

Technology Committee — Mike Scholz

- Wireless access points – Jeff will call and have the access points reset, then we have to monitor the access (near 2nd grade and near the gym, also 4th grade)
- A parish wireless access point had better signal for 4th grade today
- State of technology equipment – discuss with Mr. Velasco (purchased 18 Macbooks for the Science Lab, purchased new Macbooks for all homeroom teachers, K-8 all have Promethean boards)
- Switching to fiber (AT&T)? – better than current cable

Marketing, Enrollment and Development Committee — **Open**

- Person in mind to chair this committee – need Fr. Ken to send invitation

SPECIAL COMMITTEE REPORTS

Parish update — Father Ken Sales (not present)

Holy Spirit School — Holly Marsh

- School year is going well
- Mural is a work of art in progress by Mrs. Vandebusch, will have the SLEs listed
- Soul Shoppe will be doing workshops throughout the school year – focus on social/emotional learning (first assembly next Monday for the kids, for the teachers next Wednesday, for the parents – one before Christmas, one after), also faith-led workshops
- Faculty theme this year – Community
- Incorporate parish staff & school staff with Fr. Ken

OLD BUSINESS

N/A

NEW BUSINESS

N/A

PUBLIC COMMENT

Minutes and Agendas published on the school website

- Committee signups at the start of the year – the committee heads will contact you
- J. Visitacion – interested in fundraising committee
 - a. Document that lists all the vendors that donate items to the school
 - b.

PARENT, PARISH, COMMUNITY FEEDBACK

N/A

NEXT MEETING – Tuesday 10/16/18

Free dress for attending today's meeting: Tomorrow Wednesday September 19, 2018

Closing Prayer – Patty Gerardo

MEETING ADJOURNED – Albert Leano