

**Holy Spirit School Board Meeting  
Fireside Lounge – Governo House  
August 21, 2018 7pm  
MEETING MINUTES**

**Meeting attendees**

**BOARD**

**Present:**

Albert Leano, Dale Such, Olivia Abar, Denise Latchford, Patty Gerardo, Teresa Bonaccorsi, Patricia Fiene, Mike Scholz, Charina Punzalan, Gilbert Manzanares, Richard Orduno, Melissa Belluomini

**Not Present:** Mung Bernardo

**EX-OFICIO**

**Present:** Holly Marsh, Fr. Ken Sales

**GUESTS**

**Present:** Aaron Bakke

**A. MEETING OPENING**

- Opening Prayer — Albert Leano
- Roll Call

**B. REVIEW & APPROVAL OF LAST MEETING'S MINUTES**

- Motion to approve last month's minutes – Mike Scholz approved, Olivia Abar second; all in favor, none opposed

**C. INTRODUCTIONS / STANDING COMMITTEE REPORTS**

Please print any reports or documents as needed for personal review

- Executive Committee—Albert Leano
  - a. Send reports the Monday before the meeting so exec committee can review
  - b. 5 year plan is on Google docs – do not edit the current one. Will create a new 2019 document.
  - c. Committee reports document is on Google docs
- Building & Grounds Committee — Gilbert Manzanares
  - a. Experience in Union City school district Buildings & Grounds
  - b. Setup a meeting with Albert & Mrs. Marsh
- Safety Committee – Richard Orduno
  - a. Setup a meeting with Albert & Mrs. Marsh
- Finance Committee —Denise Latchford
  - a. New bookkeeper for the school
- Grants Committee —Charina Punzalan
  - a. Applied for some grants at the end of last year

- b. Crescent Porter Hale – declined the application
- Marketing, Enrollment and Development Committee — **Open**
  - a. Melissa Belluomini can sit on the committee
- School Mission Enhancement, Policy & Planning Committee — Teresa Bonaccorsi
  - a. Holly will share new information
- Technology Committee —Mike Scholz

#### **D. SPECIAL COMMITTEE REPORTS**

- Parish update — Father Ken Sales
  - a. Survived first year as pastor!
  - b. Reimagination 2018 – retreat in Santa Cruz with parish staff
    - Amazing parish prayer – will be updating it slowly
    - Baptism Font project – got approval, but there is a structural challenge (basement); location is not set
    - Prayer Learning Center (currently the garden) – transform into a meditation garden
    - Jesse Manibusan & Ken Canedo concert – Wednesday Sept 12<sup>th</sup> @ 7pm (under 12 – free, \$12 others) – proceeds to St. Patrick’s Seminary
    - Parish Festival – turned over to the parish, will need a festival committee member from the School Board; Fr. Ken will be overseeing the committee
- Holy Spirit School — Holly Marsh
  - a. School started on Monday 8/20
  - b. New bookkeeper – Beasley Financial Services
  - c. Painted all the classrooms, purchased new umbrellas for the picnic tables, new 5<sup>th</sup>/6<sup>th</sup> grade lockers, more accountability for the students, 5-8<sup>th</sup> have smaller desks – more collaborative space, flexible seating
  - d. Google classroom, more digital communication
  - e. New 2<sup>nd</sup> and 6<sup>th</sup> grade teacher – well-seasoned teachers
  - f. K-5 – Response to Intervention (RTI) 2 days a week with 3 teachers
  - g. Soul Shoppe – social/emotional workshops for K-5 and 6-8 in relation to social media, also some parent workshops
  - h. Mural being painted – representation of our faith: prayer, student learning expectations...
  - i. Looking into new enrichment after-school programs
  - j. Increased enrollment by 11 students from last year

#### **E. OLD BUSINESS**

#### **F. NEW BUSINESS**

#### **G. PUBLIC COMMENT**

#### **H. PARENT, PARISH, COMMUNITY FEEDBACK**

#### **I. NEXT MEETING – Tuesday 9/18/18**

· **Free dress for attending today's meeting: Wednesday 8/22/18**

**J. MEETING ADJOURNED – Albert Leano**

Closing Prayer – Olivia Abar