

**Holy Spirit School Board Meeting  
Fireside Lounge - Governo House  
April 19, 2016 7:00 p.m.  
MEETING MINUTES  
APPROVED**

**Meeting Attendees**

**Board**

Present                    Magdalena Garcia    Renee Champoux    Gus Rivera  
  
                                  Monica Slivinsky    Jeff Surdilla        Albert Leano  
  
                                  Rob Paglieri

Not Present              Armi Banaria        Michelle Soohoo

**Ex-Officio**

Present                    Father Brandon Macadaeg    Melissa Velasco

**Guests**

Present                    Phil Maher        Mung Bernardo    Jenni Visitacion    Olivia Abar

**A. MEETING OPENING —Magdalena Garcia**

- Opening prayer-Jeff Surdilla

**B. ROLL CALL**

**C. REVIEW & APPROVAL OF LAST MEETING’S MINUTES**

- Motion to approve last month’s minutes by Gus Rivera; seconded by Monica Slivinsky - all in favor, none opposed.

**D. STANDING COMMITTEE REPORTS**

Please print any reports or documents as needed for personal review

1. Executive Committee -Magdalena Garcia

- Welcome new Principal Phil Maher

2. Buildings, Grounds and Safety - Rob Paglieri

- Present quotes for awnings for over lockers came in too high, working with company to obtain a much lower quote

## **APPROVED**

- Window and fire alarm projects on hold for now
- Emergency bin inspections have been completed and now need to be replenished
- ACTION ITEM: Tuesday morning Traffic volunteer NEEDED
- Centerville traffic flow is under control

### 3. Finance Committee - Gus Rivera

- Financials are complete as of the end of February ( Crab Feed money has not been reported yet)

**2015/2016 BUDGET** Profit & Loss: Income - \$2,139,146

Expenses - \$2,104,105

Profit - \$35,041

**July'15 - Feb'16 ACTUAL** Profit & Loss: Income - \$1,493,325

Expenses - \$1,470,078

Profit - \$23,247

**February 2016 Cash Balance** Cash ( checking & Savings ) - \$528,825

Endowment Fund - \$505,545

Total Cash - \$1,034,370

- We need to establish endowment fund policy
- There will be a future meeting to determine the 2016/17 new draft budget

### 4. Grants Committee - Opening

### 5. Marketing, Enrollment and Development Committee - Armi Banaria

### 6. School Mission Enhancement, Policy & Planning Committee - Monica Slivinsky

- Jeff van der Sluis and Monica are going over the handbook to make any revisions or adjustments needed, any new info will be passed on to Phil Maher before the end of the school year
- 5 Year plans should be submitted
- Reviewed bylaws that are posted online and all looks well
- Festival parent hours need to be updated in handbook

### 7. Technology Committee - Jeff Surdilla

- In the process of recruiting a new Technology chair as well as members
- BFAT was given in March and beginning of April, survey is completed by 97% of students
- Turned in 5 year plan
- Will be in touch with Phil Maher (new Principal) about computers for students

## APPROVED

### E. SPECIAL COMMITTEE REPORTS

#### 1. Parish Update - Fr. Brandon Macadaeg

- Bishop's Appeal is going on - HS has reached 125% of our goal, most in diocese with 479 families contributing
- Holy Spirit is celebrating its 130th year and will be putting together a new parish directory, pictures of parishioners will be taken over the summer in the 7th and 8th grade classrooms
- Vacation Bible School will be held June 20-24 for grades Kindergarten - 4th
- Confirmation masses will be Friday May 6 at 5:00 and 7:00p.m.
- Father Mat's birthday is May 14
- Screens are up in church and Sunday 4/24 will be the last A/V collection
- Father Brandon is staying at HS for one more year

#### 2. Pastoral Council-Jeff van der Sluis

#### 3. Holy Spirit School - Fr. Brandon Macadaeg

- Hired and appointed new Principal Phil Maher, he is a long time parishioner who is well known in our community and loves our parish
- 2016/17 Teacher line up is as follows:
  - 1st - Victoria Norwalk
  - 2nd - Sylvia Chacon
  - 3rd - Marianne Adams
  - 4th - Theresa Baker
  - 5th - Samara Olivier
  - 6th - Holly Marsh
  - 7th - Surekha D'Souza
  - 8th - Melissa Velasco
- Fun Run made an estimated \$25,594 with the company only taking 15%, VERY successful! Great event kids had fun and were very engaged
- Bishop Barber came to HSS and had mass for the students, he was very impressed with their presence and reverence
- Young Authors Book Fair - Four Holy Spirit Students received awards
- Junior High Dance was a success with 14 other Catholic schools joining
  - >7th grade hosted and made roughly \$3600 to use for Caritas next year

## **APPROVED**

- Open House was well attended, more than the Catholic Schools week Open House
  - >Lots of interested families and particularly in the junior high
- Thank you to Mrs. Abar and Mrs. Cansino for organizing Mrs. Drabin's retirement parties, they were a big success
- Mrs. Drabin gave a \$5000 scholarship to use \$1000 each year for 5 years for one student who's parents are alumni and to write a letter about what it means to be a student as Holy Spirit School
- May 26 and 27 will be 8th grade graduations
- June 1st is Field day
- Last day of school is Friday June 3

### 4. Parent Club - Renee Champoux

- Next parent Club meeting is May 5
- Will have a Crab Feed update
- Presentation on possible Shoreline Amphitheater summer concession fundraiser

## **F. OLD BUSINESS**

- Recruitment, always looking for new Board members

## **G. NEW BUSINESS**

- Welcome guests!
  - > Olivia Abar, chaired Mrs. Drabin's retirement party and has interest in alumni association, invited by Michelle SooHoo
  - > Jenni Visitacion, worked very hard on the Crab Feed Committee, great accomplishments with donations for auction and has interest in school board with helping out where needed, invited by Renee Champoux
  - > Mung Bernardo, worked very hard on Crab Feed committee, just observing what the school board is about, invited by Edda Rivera and Jenni Visitacion
- This year will be the last Festival Parade on Sunday May 22, as we have no more permits from the City of Fremont to do so

**APPROVED**

**H. PUBLIC COMMENT**

**I. PARENT, PARISH COMMUNITY FEEDBACK**

**J. NEXT MEETING - May 17, 2016**

**K. MEETING ADJOURNED -Magdalena Garcia**

- Closing Prayer - Albert Leano