

**Holy Spirit School Board Meeting  
Fireside Lounge  
April 17, 2018 7:00 p.m.  
MEETING MINUTES  
DRAFT**

**Meeting Attendees**

**Board**

Present                    Albert Leano   Renee Champoux   Dale Such   Mung Bernardo   Patty Fiene  
                                 Denise Latchford   Mike Scholz   Patty Gerardo   Olivia Abar

Not Present                Michelle SooHoo   Charina Punzalan   Theresa Bonaccorsi

**Ex-Officio**

Present                    Holly Marsh

**Guests**

Present                    Melissa Velasco   Dereck Velasco

**A. MEETING OPENING — Albert Leano**

- Opening prayer-ALL

**B. ROLL CALL**

**C. REVIEW & APPROVAL OF LAST MEETING'S MINUTES**

- Motion to approve last month's minutes – Mung Bernardo approved, Mike Scholz second; all in favor, none opposed

**D. STANDING COMMITTEE REPORTS**

Please print any reports or documents as needed for personal review

**1. Executive Committee – Albert Leano**

- Last meeting in May we will be going over committee 5 year plans
- Each chair needs to meet with Holly and Albert to review plan

## **DRAFT**

- We have three open chair positions, Albert and Fr. Ken need to meet to decide on who to invite to join board, open positions include Marketing, Buildings/grounds and Safety
- If any current members have anyone in mind for board please let Albert know
- Would like Fr. Ken to be included in second collection plans for school, would like kids to hand out envelopes prior to mass and be more visible

### 2. Safety – OPENING

### 3. Buildings and Grounds - OPENING

### 4. Finance Committee - Denise Latchford

- We are on schedule for all fundraiser budgets
- Still waiting on Scrip totals, cash calendar, crab feed and fun run

### 5. Grants Committee - Charina Punzulan

- Working on a draft with Holly on a grant
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### 6. Marketing, Enrollment & Development Committee - OPENING

### 7. School Mission Enhancement, policy and Planning Committee - Theresa Bonaccorsi

- Still waiting on Endowment fund policy information
- Adopting a new program for all students to teach them how to keep themselves safe at school, Mrs./Mr. Velasco will go through extra training on the program and it will be incorporated into the handbook
- Researching a complaint procedure to implement into handbook

### 8. Technology Committee - Mike Scholz

- Would like to look into extending the life of the current network as certain areas of the school have connection issues, possibly due to some bad access points
- Will try to meet with Jeff van der Sluis over the summer to look into updating the system

## **E. SPECIAL COMMITTEE REPORTS**

### 1. Parent Club - Michelle SooHoo

- Michelle will end the year as Parent Club president and will need a replacement for next year

## **DRAFT**

- Last meeting will be May 3

### 2. Parish Update - Father Ken Sales

### 3. Holy Spirit School - Holly Marsh

- Will be advertising HSS at the mall on the information boards throughout
- Mrs. Velasco updated the 8<sup>th</sup> grade acceptances and will be presenting at the next Parent Club meeting
  - \*22 Students
  - \*17 applied to Catholic Schools in the Bay area
  - \*16 out of 17 were accepted and 6 students applied to more than one school and were Accepted to all that applied to
  - \*8 Honors math or advanced placement math, 10 honors English, 12 biology/honors Honors biology, 5 other honors
  - \*\$66,000 in total scholarships, however could be higher as we do not have all information

## **F. OLD BUSINESS**

## **G. NEW BUSINESS**

## **H. PUBLIC COMMENT**

## **I. PARENT, PARISH COMMUNITY FEEDBACK**

## **J. NEXT MEETING – MAY 15, 2018**

## **K. MEETING ADJOURNED - Albert Leano**

- Closing Prayer – ALL

