

**Holy Spirit School Board Meeting**  
**Governo House**  
**November 28, 2017 7:00 p.m.**  
**MEETING MINUTES**  
**Approved**

**Meeting Attendees**

**Board**

Present                    Albert Leano    Renee Champoux    Olivia Abar    Melissa Belluomini  
                                 Mung Bernardo    Teresa Bonaccorsi    Michelle SooHoo    Charina Punzalan  
                                 Mike Scholz    Dale Such    Patty Gerardo    Denise Latchford

Not Present                Patty Fiene    Melissa Belluomini    Olivia Abar

**Ex-Officio**

Present                    Holly Marsh    Ken Sales

**Guests**

Present                    N/A

**A. MEETING OPENING — Albert Leano**

- Opening prayer-Mung Bernardo

**B. ROLL CALL**

**C. REVIEW & APPROVAL OF LAST MEETING'S MINUTES**

- Motion to approve last months minutes - Mung Bernardo approved, Denise second approval, all in favor, none opposed.

**D. STANDING COMMITTEE REPORTS**

Please print any reports or documents as needed for personal review

1. Executive Committee - Albert Leano
  - The February meeting we will nominate for Executive Committee positions, will need one new nominee for secretary, in March we will vote
  - We currently have an opening for the Buildings and Grounds committee chair as well as Safety chair, Derek and Holly have been filling in for now

## **APPROVED**

### 2. Safety - OPENING

### 3. Buildings and Grounds - OPENING

### 4. Finance Committee - Denise Latchford

- This Friday will be our audit which happens every three years, then budget can be finalized, will have this for the next board meeting
- Our profit is in good shape
- Working on updated fundraiser amounts

### 5. Grants Committee - Charina Punzulan

- Window replacements are the target for new grants
- Currently researching potential grant funding
- Any projects under \$99,000 will only need priests's approval, anything over will need to have extensive approvals

### 6. Marketing, Enrollment & Development Committee - Melissa Belluomini

- Currently working on updating the school website
- Holy Spirit will have a booth at the Fremont Central Park Candy Cane Hunt to promote school, we will also have school advertisements and articles in several City of Fremont Children's recreational guides
- Working on marketing materials with Holly

### 7. School Mission Enhancement, policy and Planning Committee - Teresa Bonaccorsi

- Waiting on more information regarding the endowment fund policy from diocese
- Creating a timeline for committee members and terms
- Working with Holly on handbook changes and updates for next year
- 5 year plans will be re-evaluated at the end of the school year and turned into the diocese by June 1

### 8. Technology Committee - Mike Scholz

- Waiting on the list of current and future textbooks to research which are accessible online
- Needs access to all rooms with presentation devices to make everything accessible
- Looking into replacing all whiteboards and installation costs

## **APPROVED**

### **E. SPECIAL COMMITTEE REPORTS**

#### 1. Parent Club - Michelle SooHoo

- Next meeting will be January 4
- Agenda items for the new year to include enrichment topics as well as guest speakers

#### 2. Parish Update - Father Ken Sales

- Vandals came into Adoration Chapel resulting in chapel being closed from 9:00PM - 6:00AM, parish-ioners are volunteering to stay to keep it open
- Father Ken wants to work with Holly to have students implemented into the monthly scheduled school collection
- Father Ken and Holly will continue to work together to keep the church and school united

#### 3. Holy Spirit School - Holly Marsh

- Looking into making Holy Spirit school more appealing to all communities
- In the new year we will have additional enrichment programs for the students including Art and STEM programs, Will utilize the different teachers and their passions
- Looking into possible academic and activity summer school programs as well as summer camps involving the teachers
- Looking into the costs of painting the classrooms as well as new windows

### **F. OLD BUSINESS**

### **G. NEW BUSINESS**

### **H. PUBLIC COMMENT**

### **I. PARENT, PARISH COMMUNITY FEEDBACK**

### **J. NEXT MEETING - January 16, 2018**

### **K. MEETING ADJOURNED - Albert Leano**

- Closing Prayer - Mike Scholz

