

**Holy Spirit School Board Meeting
Fireside Lounge - Governo House
February 16, 2016 7:00 p.m.
MEETING MINUTES
APPROVED**

Meeting Attendees

Board

Present Magdalena Garcia Renee Champoux Gus Rivera

 Monica Slivinsky Jeff Surdilla Rich Quitevis

 Albert Leano Michelle SooHoo

Not Present Rob Paglieri Armi Banaria

Ex-Officio

Present Father Brandon Father Matthew Maureen Christensen

 Melissa Velasco Jeff Van der Sluis

Guests

Present None

A. MEETING OPENING — Maureen Christensen

- Opening prayer-Father Matthew

B. ROLL CALL

C. REVIEW & APPROVAL OF LAST MEETING'S MINUTES

- Motion to approve last months minutes by Gus Rivera; seconded by Jeff Van der Sluis- all in favor, none opposed.

D. STANDING COMMITTEE REPORTS

Please print any reports or documents as needed for personal review

1. Executive Committee - Maureen Christensen

2. Building, Grounds & Safety - Rob Paglieri

3. Finance Committee - Gus Rivera
 - Completed finance action plan

APPROVED

- Determined that the cost to educate one student at HSS is \$7,700
 - Presented new tuition rates at last Parent Club meeting
 - School finances are heading in a positive direction
4. Grants Committee - Opening
 5. Marketing, Enrollment and Development Committee - Armi Banaria
 - Looking at mid March for completion of school video
 - Had Kindergarten info night
 - New four page mailer to go out to 29,000 homes this week in the 94536 zip code
 6. School Mission Enhancement, Policy & Planning Committee - Monica Slivinsky
 - Committee chairs should be looking at their 5 year plans, at any changes or revisions needed
 - >Goal for completion is after Easter
 - Searching for new committee members
 - School Board bylaws need to be reviewed and updated
 7. Technology Committee - Jeff Surdilla
 - Bully Survey will be given in March to Grades 3-8
 - Working on 5 year plan
 - E-survey license needs to be renewed

E. SPECIAL COMMITTEE REPORTS

1. Parish Update - Fr. Mat Vellankal
 - Ash Wednesday had 7 masses
 - Two additional masses have been added to Palm Sunday
 - We had a parishioner visit our sister parish in Tanzania and was highly impressed with all we have assisted them with
 - > They have very poor road conditions and have asked for help to purchase a 4-wheel vehicle, so the parish is going to do a car raffle to help earn the money to help them
 - Our church directory is going to be updated by Lifetouch
2. Pastoral Council-Jeff van der Sluis
 - Phase one of renovation did not pass final inspections, so minor items are being fixed for re-inspection

APPROVED

- Additional items on renovation being done are:
 - > Pews are being finished
 - > Modesty panels are being installed on the All Saints side for the kneelers
 - > Working on preserving the stained glass windows
 - > Enhancing the church's security, we have a 1:00 a.m. drive through sweep and are adding a 5:30 a.m. sweep as well
 - > There will be a visible security patrol from 5:00-7:00 p.m. daily
- There is enough funds to get the audio visual project started in as soon as 5-6 weeks and should take another 5-6 weeks to complete

3. Holy Spirit School - Maureen Christensen

- Enrollment is 273
 - > New student in Kindergarten this week
- 20 potential students tested for kindergarten this week
- February fundraising - Scholastic Book Fair - \$7,000
 - Spellathon - still counting
 - Pancake Breakfast - \$2,100
 - Grandparents Day - \$700 (donations)
- Faculty attended a development retreat on Ash Wednesday, second retreat is scheduled for March 3

4. Parent Club - Renee Champoux

- Next Parent Club Meeting is Thursday March 3
- Having a speaker come to talk about the new Scripsense program

F. OLD BUSINESS

- Recruitment, always looking for new Board members

G. NEW BUSINESS

- Albert Leano is chairing the Golf Tournament scheduled for May 14th at Summit Point Golf Club
- Casual dinner back at school
- Will be handing out flyers at morning drop off and after masses
- Michelle SooHoo will be checking into Preschool Fairs to distribute HSS info

APPROVED

H. PUBLIC COMMENT

I. PARENT, PARISH COMMUNITY FEEDBACK

J. NEXT MEETING - March 15, 2016

K. MEETING ADJOURNED - Maureen Christensen

- Closing Prayer - Renee Champoux